

CSR Written Exam Memo for Examinees

Exam Date/Location:

Date: Saturday, January 14, 2012
Room: Classroom 105
Time: Registration 1:30pm
Instructions 2:00pm
Exam 2:15pm
Location: AT&T Conference Center – The University of Texas at Austin
1900 University Drive
Austin, TX 78705
Directions: <http://www.meetat texas.com/driving-directions.php>
Parking: <http://www.meetat texas.com/maps-parking.php>
Examinees will receive parking vouchers at the gift shop for a reduced rate.

IDENTIFICATION for admission to the Written Exam:

*To register, each examinee will need an official government-issued identification card bearing a recent photograph and signature (driver's license, passport, or state-issued ID.)

*The identification card must not be expired.

*If you do not have acceptable identification, you will not be admitted into the exam.

Written Exam Information:

The written exam will consist of 55 multiple choice questions, with the following categories: grammar and punctuation, spelling and vocabulary (general and medical), Texas Court Procedure (Civil and Criminal) and general legal.

*The allotted time for the exam will be 1 (one) hour.

*This is a closed book exam.

*Do not bring study materials into the testing room.

*The use of a dictionary is not permitted during the written exam.

*Anyone discovered cheating will be disqualified and will not be eligible for retesting for a period of two years.

<http://www.crcb.state.tx.us/statute.asp#52.023>

* Cell phones are to be turned off and placed with the rest of your belongings at the front of the exam room.

Reference Materials:

Materials recommended for study in preparation for the written portion of the examination include, but are not necessarily limited to:

Merriam Webster's Dictionary, 11th Edition

Dr. Grammar: <http://www.drgrammar.org/>

Morson's English Guide for Court Reporters, 2nd Edition

NCRA's Punctuation for Shorthand Reporters

Dorland's Illustrated Medical Dictionary, 27th Edition

6,600 Soundalikes, Look-Alikes, Mary Louise Gilman

Click on: <http://www.crcb.state.tx.us>

Rules and Policies

Chapter 52 Government Code

Code of Professional Conduct

Conditions That May Negatively Affect Certification
Continuing Education Rules
Penalty Matrix
Standards & Rules Promulgated by the Supreme Court of Texas
TX Rules of Appellate Procedure
TX Rules of Civil Procedure
Uniform Format Manual (UFM)
Electronic Signature Policy
Reasonable Disclosure Policy
Reinstatement Policy
Student Default Loan Policy

***We strive to follow the schedule posted above; however, be advised that times are subject to change.

***Friends and family are not permitted in the room or past the registration desk. They may quietly wait in the lobby.